



CABLE COMMISSION

APPLICATION FOR DVD OF RIVERSIDE TV PROGRAMING

Submit with payment in-person or by mail to:

Village of Riverside
ATT: Riverside TV - DVD Request
27 Riverside Road
Riverside, Illinois 60546

This form is to request a DVD copy of a board meeting or special program produced by Riverside TV. The cost of a DVD is \$20.00. Payment is due at time of application submittal. Checks should be made out to the village of Riverside. If a DVD can not be made for any reason, the fee will be returned. Normally, DVDs will be ready within 15 business days; however, processing may take longer depending on the availability of staff. You will be contacted by the Village 1) if the DVD request is delayed and 2) when the DVD is ready.

Name of Applicant: _____

Address: _____ City: _____ State: _____ ZIP: _____

Phone: (____) - ____ - ____ Email Address: _____

Name of Program: _____

Date of Program Recording: _____

Signature of Applicant: _____

Office Use Only

Initials of Employee Receiving Request _____ Date Received _____ Fee Received: YES | NO

Date riversidenet6@gmail.com notified by email _____ 2-wk Follow-up Date _____

Notes: _____

Date of Applicant Pick-Up: _____